


HEATON and DISTRICT MODEL POWER BOAT CLUB

FOUNDED 1910

Headquarters and Sailing Water . PADDY FREEMANS . Jesmond Dene

Website: www.heatonmodelboats.co.uk

Name:- RISK ASSESSMENT FOR COVID-19		No:- RISK/006		Page:- 1 of 1
Authorised Distribution:- <ul style="list-style-type: none">• Hon Sec• Club Files• Website		Hard Copy Distribution:- <ul style="list-style-type: none">• Boathouse		
Re-issue/Revision Record				
Page	Issue/Rev.	Date	Reason for Change	Authorised
All	1/0	03/06/2020	First issue	 A.Humpish (Hon Sec)
All	1/1	21/06/2020	Lake and lake side maintenance added – to be read in conjunction with RSK-007	
All	1/2	04/08/2020	Face masks rule added.	
All	1/3	17/05/2021	Updated to include latest government advice	

Title: RISK ASSESSMENT FOR COVID-19		No: RISK/006	
Page 1 of 7		Date: 04.08.2020	Issue/Rev: 1/2
Hazard description	Persons at risk	Control measures	Action
1 - Spread of Covid-19			
1.1 – Pre-arrival decision Symptoms: <ul style="list-style-type: none"> • Persistent cough, • High temperature or • Fever, • Loss of taste or smell 	Persons over 70 years of age, Persons with underlying health issues, Persons who have others in their household who are over 70 years or who have underlying health problems as identified by government COVID health warnings.	Attendance decision <ul style="list-style-type: none"> • The club will carry out measures to mitigate the risk to individuals but this does NOT eliminate the risk. • Since the Boat club is a recreational club and hobby group, attendance is not required and is entirely voluntary. • Persons with either personal risk factors or those persons who have members of their household who have high risk factors are strongly advised not to attend the club until such time as they feel it is safe to do so. • If you or any member of your household has even a suggestion of any of the symptoms of Covid-19 then DO NOT come to the club <p>IF IN ANY DOUBT AT ALL, THEN DON'T COME TO THE CLUB!</p>	Everybody
1.2 – On Arrival / leaving <ul style="list-style-type: none"> • Opening Boathouse • Car parking Silver passes 	Everybody present at the club	<ul style="list-style-type: none"> • The boathouse should only be used on a Wednesday and Saturday. This means that according to government advice traces of the virus, if present on hard surfaces would have decayed and no longer pose a threat. • Silver passes should be wiped down with anti-bacterial liquid when returned to the rack. Members to retain their own name cards, it is suggested that they are kept in the individual's lockers – do not put them back into the group card holder. 	Everybody

[illegible]

Title: RISK ASSESSMENT FOR COVID-19		No: RISK/006	
Page 3 of 7		Date: 04.08.2020	Issue/Rev: 1/2
Hazard description	Persons at risk	Control measures	Action
1 - Spread of Covid-19 Continued:			
1.5 – By contact through physical objects, e.g. Door handles, Locking arrangements, Tables and benches, Sinks and taps, Locker handles and doors.	Everybody present at the club	<p>Hand Washing:</p> <ul style="list-style-type: none"> • Hand washing facilities with soap and water in place. • Stringent hand washing taking place. • See hand washing guidance. • https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/ • Drying of hands with disposable paper towels. • Employees to be reminded on a regular basis to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels. <p>Cleaning:</p> <ul style="list-style-type: none"> • Frequent cleaning and disinfecting of objects and surfaces that are touched regularly particularly the door handles, light switches, burglar alarm using appropriate cleaning products and methods. 	<p>Everyone</p> <p>Install paper towel holder.</p> <p>Maintain supplies of paper towels</p> <p>Maintain supplies of cleaning products.</p>

Title: RISK ASSESSMENT FOR COVID-19		No: RISK/006	
Page 4 of 7	Date: 04.08.2020	Issue/Rev: 1/2	
Hazard description	Persons at risk	Control measures	Action
1 - Spread of Covid-19 Continued:			
1.6 - Transmission of virus during refreshment breaks and meals	Everybody present at the club	<p>Hand Washing:</p> <ul style="list-style-type: none"> As previous section <p>Boathouse limitations for eating:</p> <ul style="list-style-type: none"> Only 6 persons to eat in boathouse at one time, using both tables and not sitting opposite each other. Eat outside when possible, consider using personal vehicle as location in cold weather. <p>Cleaning:</p> <ul style="list-style-type: none"> Frequent cleaning and disinfecting of the equipment listed and all surfaces that are used, eg table top. <p>Members are to bring their own refreshments, ie a flask of tea, sandwiches etc as the following equipment is NOT to be used during the current emergency,</p> <ul style="list-style-type: none"> Microwave, Fridge, Kettle Teapot, communal mugs, plates & cutlery. 	<p>Everybody</p> <p>Install paper towel holder.</p> <p>Maintain supplies of paper towels</p> <p>Maintain supplies of cleaning products.</p>

Title: RISK ASSESSMENT FOR COVID-19		No: RISK/006	
Page 5 of 7		Date: 04.08.2020	Issue/Rev: 1/2
Hazard description	Persons at risk	Control measures	Action
2 – Facilities			
2.1 Toilet:	Everybody present at the club	Usage: <ul style="list-style-type: none"> Only one member allowed in either the toilet/storage area at any time. After using the toilet wash hands thoroughly and dry, using soap and paper towels provided. Use paper towel to operate door handles and locks on the way out and dispose of same in the bin. Ensure all paper towels are disposed of in bins provided. Use sanitiser gel after exiting toilet via the storeroom door. 	Everybody Install paper towel holders. Maintain supplies of paper towels Maintain supplies of cleaning products.
2.2 Workshop:	Everybody present at the club	Usage: <ul style="list-style-type: none"> Only one member allowed in the workshop at any time. Wash hands thoroughly before entering workshop. After using the workshop wash wipe down switches, door handles, etc with sanitiser ready for next user. 	Everybody Install paper towel holders. Maintain supplies of paper towels Maintain supplies of cleaning products.

Title: RISK ASSESSMENT FOR COVID-19		No: RISK/006	
Page 6 of 7		Date: 04.08.2020	Issue/Rev: 1/2
Hazard description	Persons at risk	Control measures	Action
3.0 – Outdoor activities			
3.1 – Outdoor seating	Everybody present at the club	Seating: <ul style="list-style-type: none"> Everybody to take out a single stackable orange plastic chair or wooden folding chair for their own use. Do not share. Return your own chair to the boathouse once finished with it. If reused by another member on the same day then sanitise before using. Ensure all seats are spaced 2m apart to provide social distancing Erect portable tables to fence off the area immediately in front of the boathouse. 	Everybody
3.2 – Sailing models (RC)	Everybody present at the club	Sailing: <ul style="list-style-type: none"> Erect barrier (steel poles and rope) to keep the public back from the area of operation. Ensure that persons sailing maintain social distancing. Only handle your own model. 	Everybody

Title: RISK ASSESSMENT FOR COVID-19		No: RISK/006	
Page 7 of 7		Date: 04.08.2020	Issue/Rev: 1/2
Hazard description	Persons at risk	Control measures	Action
3.0 – Outdoor activities – cont.			
3.3 – Sailing Models (SR)	Everybody present at the club	Sailing: <ul style="list-style-type: none"> Erect barrier (steel poles and rope) to keep the public back from the area of operation. Ensure that persons sailing maintain social distancing When two persons are carrying an SR boat they should avoid facing directly at each other. Masks to be worn if unable to maintain 2m social distancing whilst carrying the model. When catching or handling a boat other than your own avoid touching face area and wash hands as soon as possible on returning to the boat house. This is in addition to standard practice required by the contamination of hands by the lake water whilst sailing. 	Everybody
3.4 – General maintenance	All participants	<ul style="list-style-type: none"> Refer to risk assessment RSK-007 available from the club website. Use fabric or plastic gloves at all times. Do not share tools and equipment, Maintain social distancing. Wash hands thoroughly after completion of works Comply with RSK-006 at all times whilst in the park. 	